



JAI HIND COLLEGE

**Basantsing Institute of Science & J. T. Lalvani College of Commerce
and Sheila Gopal Raheja College of Management**
Autonomous

Policy on Research Ethics

The college has constituted a Research Ethics Committee and the policy guidelines have been released for conducting research within the institutional laboratories and for all the personnel conducting research with institutional affiliation.

Code of Ethics for Research

In promoting a research culture, self-regulation by the researcher is imperative. However, institutional safeguards have been created to ensure research ethics at all levels. Following is the code of ethics to be kept in view while undertaking any research.

- ❖ Research undertaken by faculty must endeavour to maintain a culture of research integrity. Any misconduct in the form of any fabrication, falsification, or plagiarism should be strictly avoided.
- ❖ All research must ensure objectivity and freedom from bias which are the core principles in any research.
- ❖ All research reports and publications arising out of research undertaken by Jai Hind College faculty and students must carry the correct affiliation (Jai Hind College (Autonomous)) in the credit/address tag lines in the published versions as books, research papers, book chapters, articles, and on-line or off-line reports.

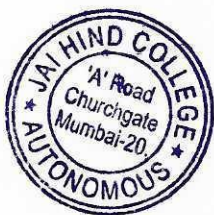


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- ❖ Faculty undertaking research should endeavour to minimize the potential for any conflicts by clearly formulating agreement between the stakeholders, defining roles and responsibilities, authorship, ownership of intellectual property and other arrangements, especially in collaborative research at the very outset.
- ❖ Prior to commencement, faculty and students must submit a declaration of any conflict of interest - financial, professional, or personal to the Research Ethics Committee, and update it if circumstances change during the course of the research.
- ❖ The institutional reputation should not be damaged by any breach of research integrity by faculty or students, leading to any liabilities on the college.
- ❖ Institution prohibits the usage of a research, survey methodology or technique that is in violation of professional ethics, pertaining to the health, safety, privacy, dignity, and other personal rights of human participants, and to conserving the resources and welfare of any living organisms involved in the course of research.

Research Involving Human Participants

- ❖ Any research involving human participants, including interviews, oral recordings or focus group discussions must be submitted to the Research Ethics Committee for review and clearance prior to data collection.
- ❖ Free, prior, and informed consent must be obtained from every participant, in a language and form they understand, clearly stating the purpose of the research, voluntary nature of participation, right to withdraw at any stage without penalty, and how their data will be used, stored, and disseminated.
- ❖ Additional safeguards apply where participants are minors, students of the researcher, or from economically, socially, or educationally disadvantaged groups, to ensure participation is genuinely voluntary and free from any real or perceived pressure.
- ❖ Participant data must be anonymised or pseudonymised wherever possible, stored securely, retained only for the period necessary for the research and any institutional archival requirement, and handled in accordance with the Digital Personal Data Protection Act, 2023 and other applicable law.
- ❖ Researchers must maintain accountability and transparency by preserving primary data, field notes, and consent records for a minimum period as specified by the Research Ethics Committee, and must make these available for institutional audit if required.



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