Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**JAI HIND COLLEGE**
Name of the head of the Institution	**Dr. Ashok G. Wadia**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02222041095**
Mobile no.	**9820612400**
Registered Email	**contactus@jaihindcollege.edu.in**
Alternate Email	**wadiaashok20@yahoo.com**
Address	**23-24 Backbay Reclamation, 'A' Road, Churchgate**
City/Town	**Mumbai**
State/UT	**Maharashtra**
Pincode	**400020**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**03-Apr-2018**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sreela Dasgupta**
Phone no/Alternate Phone no.	**02222040256**
Mobile no.	**9833808191**
Registered Email	**dr.sreela.dasgupta@gmail.com**
Alternate Email	**sreela.dasgupta@jaihindcollege.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.jaihindcollege.com/4th_cycle_aqar.html

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.jaihindcollege.com/important-notices/2020/Academic-Calendar-Converted-Degree-College-2019-20-a.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.41**	**2003**	**29-Apr-2003**	**28-Mar-2010**
2	**A+**	**3.26**	**2010**	**28-Mar-2010**	**27-Mar-2015**
3	**A++**	**3.52**	**2016**	**19-Jan-2016**	**31-Dec-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**05-Dec-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic & Administrative Audit (arts & commerce)	29-May-2021 1	85
Academic & administrative audit (Science/Library/Exam/Office & accounts)	07-Jun-2021 1	85
Digitisation of Education	21-Apr-2020 1	85
IQAC Meeting	14-Mar-2020 1	80
IQAC Meeting	23-Nov-2019 1	85
[View File](#)		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jai Hind College Autonomous	RUSA	MHRD	2018 1095	500
Jai Hind College Autonomous	Autonomy	UGC	2018 3650	20
Jai Hind College Autonomous	STAR	DBT	2018 1095	63
Jai Hind College Autonomous	FIST	DST	2015 1825	70
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Integration of Research Component from Semester IV across all stream

Industry-Academia linkage

Examination audit

Promotion of Internships

Ranking by National Framework

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inculcate Research aptitude in faculty	**Research Committee constitution, Workshops on Research Methodology, , Doctoral degree registration and award**
Job oriented PG program	**MoU with TCS to start MSc in Big Data Analytics**
Feedback analyses of assessment	**Percent calculation of HOTS in question paper and its evaluation by BoS members and Moderators**
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**26-Dec-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2018
Date of Submission	26-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Jai Hind College prides itself in moving with the times and has adopted several technological advancements both in administrative and academic matters. The following systems under automated Management Information Systems (MIS) have been functional since the last several years: • Biometric Attendance System for faculty – Teaching and Nonteaching and the data stored in an MS Access Data Base • Institutional email id • CCTV and Security System • Wifi connectivity on campus • ICT tools like Moodle, 'Google groups for Education', 'Edmodo, video conferencing, smartboards, cloud technology and intranet are being utilized effectively • Results and Student Performance Analysis Software • Online admission process • TALLY ERP 9 used for maintaining details of various transaction components under Accounts Section • SPINE software used for management of Salary details of Faculty • Online survey of the teaching faculty (Teacher Assessment Questionnaire) by students • Use of SLIM PLUS package by Library for maintaining records of books, journals, etc. • Intranet Site for entering and viewing the Computing infrastructure of the college • Department of Computer Science and IT have developed a intranet site for safekeeping of the MIS of the Computing Infrastructure of the college. This intranet site enables the institution to have a central access to the entire hardware and software MIS. This facility also has the ability to update all data stored. All daily calls which are attended to by the Engineer is also recorded through this system. • "My Info" app service introduced on the Web Online Public Access Catalogue which allows online reservation of books as well as online request to propose new books for library • eLibrary facility available on Intranet with access to past question papers of examinations,

and College magazine 'Saraswati' from 1948 onwards • Internet access for research purposes NLIST available through remote access with personalized user id and password for members • Online feedback survey of to improve library facilities • Web OPAC provides information on library rules regulations resources available and QR code. With help of QR code library members can directly through mobile phones scan details of the book and access it. • Interactive learning centre with latest IT facility • Biometric attendance for students in certain smaller departments • Bulk sms facility for dissemination of information to parents on eg. Attendance of wards Apart from this, the students are encouraged to develop online multimedia content, apps, etc as part of their project work.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution goes by the core belief that regular feedback helps in effective and timely action. In view of this, the institution conducted the feedback process at various levels for a constant and consistent self-improvement. Students Feedback: At the end of the academic year, the institute conducted structured feedback via the Teacher Assessment Questionnaire (TAQ) at the college level, facilitated by an outside agency. The results were collated and shared with the faculty, Principal and Vice-Principals. The institute also collected an online students' feedback of more than 470 students through exit polls from the third year UG students across the Departments. This was done to evaluate the overall program and satisfaction level of the students regarding curriculum, infrastructure, library facilities. Collated results of the feedback were analysed by IQAC and shared with HR mentor, Head of the Institution and respective faculty members for due consideration. At Departmental level, some Departments conducted a formal/informal feedback about course content and delivery after the completion of each module. The relevant suggestions and observations were incorporated by the Departments in their courses and teaching practices after discussion at the BoS level. The Student Council also collected student feedback on an informal basis. Faculty Feedback: The HR on behalf of the management, every year issues a goal setting form. During this academic year as well, it was issued and was filled by the faculty which was then self- reviewed to assess the completion of these goals. The HR also remained in touch with new faculty for feedback and assistance. Employers' Feedback: The Placement Cell of the institution remained well-connected with the companies that visited the campus for placement and worked on the feedback received from the employers'. Program coordinators also collected employer's feedback regarding the student's work and contribution separately to track student progress. Alumni Feedback: The institution has an active Alumni Association. During this academic year too, it remained connected through the Alumni website and regular mailers, whereby they sent their suggestions, some of which have been incorporated. Every department has an alumnus as a member of

the BoS who provide useful insight vis-à-vis the syllabi, assessment process, pedagogy etc. and also give suggestions according to the changing requirements of the industry Parents Feedback: At the time of admission, an orientation was held for parents to help them understand the academic processes of the college. During the academic year, almost all departments held a Parent-Teacher Meetings for a regular update of their ward's performance and progress. Another process was initiated by the institution, wherein the respective class teachers stayed in touch with volunteer parent representatives via group e-mails to address any concerns. This was done keeping in mind the large number of outstation students that join the institution. Departments also collected Parents' feedback regarding Autonomy and awareness about related practices such as AAA points, attendance. The feedback collected by various methods from the different stake holders were analysed and utilised by faculty members, departments and the institution for an overall improvement in functioning.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4147	142	89	Nill	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
129	129	61	54	7	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring at Jai Hind College is an ongoing process and never ceases. The actions of mentors and the benefits for students were documented by collecting feedback from the mentees. Mentors are teachers, peers, seniors, alumni and also non-teaching staff and a few parents. Mentoring ranges from subject related guidance to personal difficulties and challenges. Students who are facing difficulties academically are supported guided as well as remedial sessions are taken for them. Bright students with varied interests and abilities are given plenty of opportunities to learn from mentors through discussion seminars research work career guidance and many other devices. Students queries are answered patiently, their understanding of strengths weaknesses are explored with them, special time slots are allotted for discussions with mentors, all of these are done by all

departments. As the evidence show the mentees whole heartedly immerse themselves in the mentoring process and report a great deal of benefits. The outcomes of mentoring are better grades, higher motivation, career plans, research skills, self-understanding, self-confidence, trust, team-work and culmination of a wholesome educational experience. Mentoring at Jai Hind is facilitated by the easy approachability of mentors and the willingness to go the extra mile by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4289	129	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	47	12	Nill	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	9068	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.jaihindcollege.com/aided/syllabus-under-automony.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.jaihindcollege.com/iqac-ssr.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Nill
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

8

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Building of a culture of innovation	Research Committee	10/12/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

<center>*View File*</center>

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

<center>*View File*</center>

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Biotechnology	**1**
English	**1**

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

<center>*View File*</center>

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

<center>*View File*</center>

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

<center>*View File*</center>

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

<center>*View File*</center>

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
392	23

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21 (System for Library Information and Management)	Fully	3.5.0	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	281	193	10	1	1	27	88	15	0
Added	5	0	30	0	0	5	5	55	0
Total	286	193	40	1	1	32	93	70	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

70 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Configured Google Workspace for the College and added all the E-Content Development Application Continue using MOODLE LMS for Content Creation	https://136.233.31.113

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
221	188	297	294

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

To ensure proper allocation and utilization of the available financial resources for maintenance and upkeep of different facilities, regular meetings of various committees constituted for this purpose are held and grants received by the college are utilized according to requirements which best benefits the interest of students. Laboratory: Record of maintenance account is maintained by lab technicians,Lab In-charge and further supervised by HODs of the concerned departments.The final details are then submitted to the Accounts department which is audited at the end of the financial year. Maintenance of laboratories are as follows: The calibration, repairing and maintenance of sophisticated laboratory equipment are done by the technicians of related owner enterprises. Library: 1.The requirement and list of books is taken from the concerned departments and HOD's who are involved in the process.The finalized list of required books is approved and signed by the Principal. 2.Other issues such as weeding out of old titles, schedule of issue/return of books are resolved by the library committee. Sports: The College Gymkhana in charge is responsible for maintenance of all sports equipment.The Gymkhana committee carries out procedure of maintenance and upkeep of all Sports Facilities

through active coordination with 3 additional faculty members.They are responsible for monitoring participation of students in sports activities. Computers: 1.Establishment of centralized computer laboratory to enrich the learning experience of students. 2.Use of a software to maintain all relevant details of faculty and students. 3.Availability of computer in every department to cater to their requirements. 4.Internet and WIFI-enabled campus. Classrooms: 1.The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Administration-in-charge regarding classroom furniture or any other problem related to infrastructure. Each floor of the College has a register for record of such problems which is kept in custody of the Floor peon who submits it on a fortnightly basis to the Administration-in-Charge. 2.Vice Principals of the college are in charge of all academic requirements of students. Additionally: a.Every Science department has a lab assistant who maintains the stock register by physically checking the items throughout the year b.Department wise annual stock verification is done by the concerned HOD. c.Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty in charge.Regular maintenance of the Computer Laboratory is also carried out by the Laboratory Assistant along with the Laboratory attendant under the supervision of the faculty-in-charge. d.Water tanks are cleaned routinely, garbage is disposed of as per Municipal norms,pest control is administered,landscaping is performed,lawns are maintained. e.Maintenance of college campus is monitored through regular inspections. f.Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. g.Updating of software is done by Resident Engineer along with Lab Assistants. h.Maintenance of wooden furniture,electrification,plumbing are outsourced. i.Water coolers and purifiers are regularly maintained. j.Maintenance of the reading room and stock verification of library books is done regularly by library staff.

https://www.jaihindcollege.com/iqac-ssr.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is the prime student body of Jai Hind College. It is the apex body comprising individual representatives from all the courses across all the years. It acknowledges all the problems faced by students and comes up with meaningful solutions to solve them at the earliest. It acts as a bridge between students and the management, thereby ensuring that every student is aware of the whereabouts of college. Student council members are in constant touch with their classmates and coordinate regularly with the class representatives for information dissemination, feedback and discipline maintenance, therefore any problem faced is discussed and solved in the timely meetings held with Principal Dr. Wadia every month. The Student Council strives to connect all the students of college and implement ideas for betterment of students and college as a whole. Apart from being a part of maintaining academic activities, Student Council coordinates with all the cells and societies to ensure smooth functioning of everything happening in college. Student council thus binds all students, management and faculty of the college. The Student Council has been a helping hand to the college by managing the entire admission procedure for FY, SY, and TY aided courses and BSc IT and BVoc and BioTech unaided courses along with the entire Junior College. Activities: 1. Managed the entire admission process of the Degree and Junior College efficiently. 2. The Student Council organized a talk by Dr. Avinash D'Souza on Overcoming Addictions 3. Another event conducted by the council was directed towards the psychology of the human mind, we organized a talk by Dr. Aman Bhosle on Transactional Analysis. 4. The Student Council also helped in organizing the IPR (Intellectual Property Rights) conference which happened on 10th December, 2019. 5. The highlight for the Student Council for the year was the introduction of the QR Code in college. It paved a way of communication between the students and the college administration. 6. Organized Achievers' Nite, 2019-20 in association with The Social and Dramatic Union. 7. This year, the Student Council was involved in the Examination Audit which happened on 29th January, 2020. 8. The Council has also been a part of the noble events held by the VCAN team. VCAN stands for V Citizens Action Network. 9. The Council closed the year by organizing a Farewell for our third year students in collaboration with The Social and Dramatic Union.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

14500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. A meeting of the core committee of the AA was held on 31st July 2019. 2. The Alumni Association publishes a newsletter Hojamalo 3. Organised an All India Essay competition in Sindhi under the vision of the Chairman of Alumni Association , Mr Vikram Nankani where students were provided with an online platform to promote literary skills. The topic given was Promotion of Sindhi Language and Youngsters. Students could write in English or Sindhi. Alumni

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jai Hind College (Autonomous) has, as an institution, always fostered the values of leadership initiatives amongst faculty. There are a number of administrative positions, such as Principal, Vice Principal (Arts), Vice Principal (Commerce), Vice Principal (Science), Academic Head (Arts and Commerce), Academic Head (Science), Controller of Examinations, in addition to Heads of Departments in the aided section, Co-ordinators in the unaided section and Chairpersons of various committees. This ensures decentralization and diffusion of power within the College. In the year 2019-20 further administrative positions were created for smooth conduct of post-graduate programs. Coordinators for M.Sc. Chemistry M.Sc. Big Data were appointed to look into matters of admission, administration, examination results. A coordinator has also been appointed for M.Com to look into matters of the PG program. These appointments have been made with effect from the academic year of 2019-20 for a period of 3 years. There are regular faculty meetings conducted that require all teaching staff members in attendance. This ensures transparency and democracy in governance, as well as feedback from all sections of the teaching staff. Regular meetings are conducted with the administration team. All members of the teaching, non-teaching and administration staff therefore have a platform to voice their concerns and contribute to College Governance, thereby decentralizing power and creating a democratic set-up. The conduct of meetings and discussions with various sections of staff is a notable practices of decentralization and participative management. A case study by way of example would be the start- and end- of term meetings. In addition, there are meetings with the Examination Vendor on Offee operation, organized by the Examination Committee, on January 4, 2020. These were oriented towards smooth conduct of online exams for Continuous Assessment (CA). Additionally, meetings were held at the Department level to allocate supervision and exam paper compilation. A second practice to decentralize power and ensure participative management is to have committees for dedicated specific purposes for efficient and effective governance. Some examples would include the College Magazine Committee, the Women's Development Cell, the Social and Dramatic Union (the college cultural wing), the College Cultural Fleet with all the Language Societies, the Canteen Committee, and the Sindhi Circle. There is a dedicated Exam Committee and its sub-committees, in addition to an Unfair Means Committees. The IQAC too is sub-divided into seven sub-committees for documentation of each criterion. A number of committees also have students participating in the decision-making processes and their execution. Committees with strong student representation include the Student Council, the Social and Dramatic Union, Gymkhana, NSS, the Wellness Cell, the Rotaract Club of Jai Hind College, the Sindhi Circle, the Magazine Committee, the Canteen Committee, the Women's Development Cell, and the Entrepreneurship Cell. This composite mix of members in the committees ensures democratic representation, an empowering of all faculty, mentoring within committees, and a bridging of divides which may be created by age or position.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• A support email was created for different faculty (admissions.science@jaihindcollege.edu.in, admissions.commerce@jaihindcollege.edu.in admissions.arts@jaihindcollege.edu.in) to address queries regarding admission process. • Document upload options were given to students to scan and upload necessary documents to ensure a paperless and smooth admission process. • Counselling of students by an admission committee consisting of a teacher panel and student council volunteers.
Industry Interaction / Collaboration	• M.Sc. Big Data program has been designed in collaboration with TCS. • Industry expert is appointed in the BoS of all subjects for inputs on how to make the syllabus industry-oriented. • Industry engagement through internship experiences for students. • Students who have taken up projects in their UG program have uploaded the same on open-source platforms, where industries start-ups alike have shown interest. B.Sc. IT projects received recognition on Github from tech companies.
Human Resource Management	College provides an excellent work environment. An orientation is organized for new faculty to ensure their smooth induction into the college setup. The work culture and emoluments make it the institute of choice for many. We hence get highly motivated and qualified staff who are appointed through a careful rigorous selection process. HR mentor assistant look after the needs of the employees also carry out an annual goal setting and review exercise. A staff lunch for bonding and team-building is arranged once a year to give opportunities for informal interaction and to promote a healthy working environment.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a state-of-the-art TL infrastructure equipped with the latest ICT tools- smart projectors, audio microphone systems. The college has added a media laboratory with the latest computing facility. The lab is a welcome addition will be useful not only for film-making but also for teachers to design and develop MOOCs. The college has also added a lecture recording facility in an effort to

	start digitizing the content delivery make it available to students. Upgradation maintenance of library facilities and instruments in science departments, research labs Central Instrumentation Facility is a continuous process.
Research and Development	Measures adopted to promote a culture of research: ? Incorporation of Research component in syllabus of second- and third-year students year under-graduates. ? Encourage Student participation in 'Avishkaar', and 'X'plore' and other inter intracollegiate research meets. ? Establishment of Research Committee to oversee promote research activities ? The Institute has a Central library facility with computers, books, e-journals ? Establishment of Central Instrumentation Facility (CIF) with a lab-in-charge and DST FIST Coordinator to encourage research ? Institute promotes faculty to undertake Doctoral research by way of seed money from Management, adjustment in schedule of lectures. ? Promotion of Entrepreneurship (e-Summit, Entrepreneurship Cell, Skill-Hub Innovation Centre).
Examination and Evaluation	The College has a model of Continuous Assessment (CA) with a centralized objective examination (CA-1) and a skill-based examination conducted by individual departments (CA-2). The latter inculcate research acumen, creativity, critical and analytical thinking, and industry-related skills. Teachers design and convey rubrics of assessment to students. There was also a paper-showing session for the odd Semester End Examination answer-scripts. These policy measures of the Examination Committee ensure transparency and student-feedback for self-improvement. There was double-blind evaluation of Semester 5 TY papers for fairness. Higher-order thinking skills were incorporated while setting the odd semester question papers to foster quality
Teaching and Learning	The College encourages the use of ICT in teaching. Teachers used digital tools such as G-Suite Apps, Microsoft Office (Word, Excel, PPT), and Audio-visual aids pre- and post -pandemic. Field-trips and industry visits enabled

	experiential learning. Students are encouraged to attend SWAYAM courses, short-term certificate courses, workshops, and guest lectures. The College organized the TCS iON Digital VC Nano Conclave, on 'The New Normal in Education – Strategies to enable a smooth transition' on May 27, 2020 and an online workshop on Prezi, 'Train the Trainers for the Digital World: The Future of Presentations' on May 28, 2020 to facilitate e-teaching.
Curriculum Development	All Departments have conducted two Board of Studies meetings this year, where suggestions from industry and subject experts plus feedback from stakeholders, whether formal or informal, were discussed and implemented. All departments across faculties have introduced a research component in the SY curricula to inculcate a research culture among students. References in syllabi have been contemporized and updated. 24 short-term certificate courses, open to all students, add value beyond the regular curricula. Academic Heads facilitate quality enhancement of curricula. A Syllabus Scrutiny Committee formed, proofread and vetted all syllabi. Assessment patterns in syllabi incorporate higher-order thinking skills.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Google drive folders were created this year to have a digital database of all the activities done by college departments committees. Not only does this serve as a repository but also helps to map the activities with their outcomes and based on feedback, plan subsequent activities. This has helped integration among departments to have a greater number of interdisciplinary activities for the all-round benefit of students.
Administration	The college has been subscribing to the Google Education plan has been actively using tools like google classroom, calendar, institutional google accounts etc. The IT administrator has created an electronic database of the infrastructure available in college and integrated it with the use based on teacher time

	tables. This has made it possible to check the availability of a college resource and to book it electronically. Approval for the activity and the use of the indicated resource is then granted by competent authority electronically for the department/society to undertake the event.
Finance and Accounts	Payments to vendors, remuneration to examiners, moderators, guest speakers are made online. Expenses under grants received are made through PFMS portal. The form 16 TDS summary for the financial year 2019-20 were sent electronically to facilitate filing of returns. A dedicated support email was created was payment of fee admission.fees@jaihindcollege.edu.in to address any queries regarding fee payment or to authenticate and provide monthly installment options to requesting students.
Student Admission and Support	Admission process is completely automated and digitized. Student applications are received on "Radical forms" portal also pay fees online. Since the same "Radical forms" portal is used for examination results, there is a smooth transition of data. There have been a number of support emails created for students to address their queries and redress grievances. Electronic modes have helped in quick follow-up and response to queries. The college also has a well updated college website where information regarding admissions, examinations form filling, college ordinances policies under Autonomy other relevant information is available to all.
Examination	The College conducted a survey to choose a user-friendly, widely-compatible platform, and selected OFFEE. OFFEE was implemented for the objective Continuous Assessment exams, and this year, for the TY Semester 6 Exams. Unique student login credentials were created. The Platform ensured online proctoring. 7 helpline numbers were provided by the vendor, and a dedicated email address was provided by the Examination Committee for last-mile assistance and grievances. A support group email was created by the IT administrator, jhc.exam.support@jaihindcollege.edu.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
83	87	115	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The College arranges for all staff-salaries by the 5th of every month, even during delays in government grants. Teachers are encouraged to do research and pursue PhDs and external funding may be secured as seed	The College has implemented Insurance Schemes for all the non-teaching staff: Group Accidental Insurance Scheme, Staff Accident Benefit Insurance Scheme, Third Party Insurance Scheme, Insurance Against	The College has implemented the insurance scheme "Yuva Raksha Accident Benefit Insurance Scheme" for students. Students are provided with free academic and career counselling by Ms.

money. The Taru Lalwani Fellowship and Nanik Rupani Fellowship are two such sources of external funding. Best Teacher Awards are given annually. Teachers have free WiFi and internet in the Staffroom and Library. Free tea and refreshments are provided to teachers on Teachers' Day and during the Central Assessment Process. An eye check-up and dental check-up camp was organized by Wellness Cell on November 27 and 28, 2019. The IQAC organized an e-lecture, 'The Power of Being Optimistic Pran Dharna' on May 6, 2020, for the mental wellness of staff and students. The College and ICICI Bank organized a webinar, 'Navigating the Storm: Perspectives on Investments in the Current Context' on May 30, 2020, to help teachers deal with potential financial issues due to the Pandemic. The College also has a policy of an end-of-term staff lunch for Teachers.

Officers Liability Scheme and Building Fire Insurance Scheme. The College arranges for all staff-salaries by the 5th of every month, even during delays in government grants. There's 50 of fees payment towards staff's wards studying in College. There are Best Employee awards and felicitation of staff completing 25 years of service. The College organizes an annual picnic for the non-teaching staff for unity and positivity. Subsidized canteen meals are offered to the Non-teaching staff. The Wellness Cell conducted a session on 'Financial Planning' for the Non-teaching staff members to increase financial literacy, on September 20, 2019. An eye check-up and dental check-up camp was organized by Wellness Cell on November 27 and 28, 2019

Pratibha Jain, free personal counselling by Ms. Mahek Punjabi, and personal peer mentoring and support by the Wellness Cell Student ambassadors. The Outstation Student Support Cell, Ragging Prohibition Committee and Internal Complaints Cell provide student support for issues and grievances. An eye check-up and dental check-up camp was organized by the Wellness Cell on November 27 and 28, 2019. A session was organized for students on 'Exam Stress Management' by Wellness Cell on November 27, 2019. A general session on 'Limiting Screen Time' was organized for students by the Wellness Cell on January 20, 2020. The IQAC organized an e-lecture, 'The Power of Being Optimistic Pran Dharna' on May 6, 2020, for the mental wellness of staff and students. There are a number of scholarships offered to meritorious students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES External audit is carried out every year for all departments as well as for the Administrative office, Library and Examination System. The Budget and all expenditure of the Accounts section is audited thoroughly both by reputed internal and external auditors. The reports of these audit statements are placed before the Statutory Committees.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
[View File]()		

6.4.3 – Total corpus fund generated

18705007

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Peer review Committee consisting of eminent academicians (Principals of 3 autonomous institutes)	No	None
Administrative	Yes	N A Shah Associates LLP	Yes	M/s Hemant Sharma Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are an important stakeholder in the education system and the college attempts to reach out to them in different ways. The college conducts an orientation program and the Achiever's Nite at the beginning and the end of an academic year where parents are invited. The orientation session helps in communicating the vision and mission of Jai Hind in resonance with the machinery (societies, departments activities) to ensure that we meet our goal. Parents are encouraged to interact with one another and with teachers to achieve the common objective of an all-round education for their ward. Visiting hours have been indicated for the Vice Principals of arts, science commerce during which time parents can visit to monitor the progress of their child or to bring any of their concerns to our notice. Parents are also intimated by the college electronically emails are sent to parents of defaulting students in an effort to identify the problem and to help the child improve. Parents teacher meetings are conducted by many departments to discuss the avenues that the students will have after graduation and also to update them about their ward's progress. However there is no structured formalized Parent-Teacher Association.

6.5.3 – Development programmes for support staff (at least three)

• Arrange for all staff salaries by the 5th of every month even if delay in Govt. grants • Help employees in securing personal or housing loans from banks • Payment of 50 fees to Staff's wards studying in Jai Hind College • Group Accidental Insurance Scheme • Non-teaching Staff Annual Picnic • Felicitation of employees, teaching non-teaching every year- Best employee awards, felicitation for completion of 25 years of Service

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Additional credits under AAA, AA internship were awarded to students who merited them based on the activities done by them in accordance with policy guidelines. • Based on the Audit report and the recommendations suggested, a thorough audit of only the Examination Unit was carried out in January - February 2020 involving students, faculty, Examination unit and the vendor. Post this, the Committee gave suggestions and the Examination policy guidelines were reframed. • Industrial collaboration for course design in the form of members of BoS • Collaboration with industry in introduction of industry oriented new program like M.Sc. Big Data Analytics has been initiated. • Declaration of results within 30 days of the last exam.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization and Mental Health	19/07/2019	26/07/2019	80	20
Gender Sensitization Workshop- , "Strengthening Connection, Cooperation and Collaboration of Genders" WDC in collaboration with MAVA	01/08/2019	Nill	211	7
Open mic event "Embrace" in Starbucks near KC College on the occasion of decriminaliz ation of articles 377 relating to the LGBTQ community, by RCJC	05/09/2019	Nill	40	50
Flash mob "CHEEKH" performed at public places to promote Women's Empowerment on	04/03/2020	08/03/2020	13	5

the occasion of Women's Day, by RCJC				
"Anti-dowry" Street Play: organized at Sathaye College by RCJC : won First Prize from among 14 colleges	02/01/2020	Nill	15	7
Sponsorship of education of child, Himani, an AIDS victim, for 1 year , RCJC in collaboration with "Desire Society", an NGO	30/11/2019	Nill	20	10
Webinar on "Gender Implications of COVID 19 Women, Labour and the Informal Sector" by Prof Vibhuti Patel, Advanced centre for Women's Studies.	20/04/2020	Nill	248	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Installation of LED Lights and Tube lights to save energy • Waterless Urinals in Gents Toilets • Plastic Bottle Recycling Machine • Sanitary Pad Vending Machine and subsidized sanitary pads • Separation of WET DRY garbage • Implementation of vermiculture on the campus. • 120 KW Solar Energy generation scheme with Solar Panels on College rooftops has been commissioned

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled	Yes	12

| | students | | |
| Any other similar facility | No | Nill |

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Prevent Littering on campus and promote "Swachh Bharat" Campaign 2. Reduce paper usage - submission of soft copies of projects, question papers , continuous assessment papers, assignments on paper 3. Issue of library membership - set of 3 cards issued to degree students for 3 years and 2 years for junior college students. This helps to save stationery and printing required for the approximate 2000 membership cards every year. 4. DIGITAL INK COMPETITION – It's a platform to the rising writers to unleash their creativity online. Digital Ink competition is held for three categories, Short story writing, Poetry writing and Book review. 5. Making miniature Landscapes and having potted plants to make the campus green 6. Bio-composting of kitchen waste 7. Encourage students to travel by public transport and if they do by private vehicles, then to schedule carpool amongst them to travel to college. 8. For college festivals - both in terms of organizing and participation - use of DIY technique to put best from waste ideas to create props. Old clothes, newspapers, plastic items from domestic used are collected and upcycled to make attractive props that are then used in festivals. Clean-up after events. 9. Blogging encouraged as research project 10. Disposing of biological material used during practical in the bio-composting facilities in college 11. Stray animals around the campus are well taken care of by students 12. Limiting noise pollution – no honking 13. Use of in-house manure for potted plants 14. Encouraging thrift shopping and minimizing carbon footprint 15. Notice boards to reduce circulation of notices to individual departments using paper. 16. Support local small businesses and indulge in handmade eco-friendly products conscious attempts to give eco-friendly TOAs (token of appreciation) to our esteemed guests for most of our academic and extra-curricular events. Jute bags, handmade cards, plants instead of a bouquet of flowers are usually what our TOAs comprise of. 17. Students are aware of our limited natural resources and are encouraged to be involved in educational programs to spread awareness 18. Library Conducts Survey through online Google form 19. Library disperse

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1: Title of the Practice: Community Outreach Objectives of the Practice: To be able to work towards the betterment of society in general, and of the immediate locality in particular. The Context: The program is meant to inculcate the values of empathy, civic sense and good citizenship. The Practice: The students first makes a study of the immediate locality through surveys, mostly oral, to identify the problems in the locality and understand the causes responsible for the condition. They then form groups to brainstorm and find a possible solution to it based on the principles learnt during their course of study and the skills acquired. With the help of the local people, the plan generated is applied and the students stay in constant teach with the local community to assess the effectiveness of the plan. Evidence of Success: Some of our prominent evidences of success are listed below: 1. PROJECT NAZIF- This project had a two- fold objective: (1) Promote cleanliness and hygiene (2) Inculcate the thought process of recycling from waste. Women were taught the process of soap-making by recycling the used bar soaps taken from nearby hotels and converting them into liquid hand wash. These were then sold at a very minimal price to public toilets as well as donated as free hand wash in slums which lack sanitation. This project which started in July 2019 has till now impacted more than 10000 lives with free distribution and selling of 2000 bottles and bars of soap. 2. PROJECT VAARI - Considering the ongoing water crisis especially in major parts of South Mumbai where the college is situated, "VAARI – Every Drop Counts", launched in August 2019, involved a group of approximately 200 volunteers. The idea was to distribute tap caps amongst citizens to promote water conservation. A tap cap is a device that reduces the flow of water through a fan-like device built inside it which is able to store and thereby save around 7 litres of water per tap per day. The event ultimately came off as a huge success. It also helped communicate the idea of water conservation. 3. On Children's Day 2019, team Talaash from Jai Hind College visited an NGO –"Our Lady's Home" in Dadar East, Mumbai. This event was in collaboration with Navneet "YOUVA" and distributed drawing kits to underprivileged kids as a token of gift and love, and to spread joy and happiness to them who have little. The organizing committee spent time with these children, conducting small activities like drawing activities, small introduction games etc. we made them feel special on that day. This activity was conducted with 100 children from age group between 5 to 12 years old. Problems Encountered and Resources Required: They have been manageable. There is support from community and local people. Faculty had to give one on one mentoring and guidance. At times, external experts were also called for guidance. No additional resources were required. Practice 2: Title of the Practice: Inculcation of Research Culture Objectives of the Practice: To promote a culture of research, scientific reasoning and innovative thinking The Context: The College believes in producing students who are job-generators rather than a job-seeker. To promote this culture, it is essential that students are made to develop an attitude of problem-solving such that they are able to generate ideas to solve problems. This in turn will prepare them for the future where they will be able to venture into their individual specialities with confidence. The Practice: Research was made an integral component of the syllabi across all courses offered in the college from Semester IV onwards. Students were gradually introduced to the concept of research by introducing the idea of identification of a research problem, literature review and collation of data. Small problems were given to students mapped with their theory so that they could correlate with them. Journal access and literature search was taught to them. The ideas generated and the

theoretical basis formed in Semester IV, helped them to find practical solutions to these problems through various methods such as Surveys, Case studies, laboratory analysis, etc. in Semester V, In the final Semester, students compiled the data collected, analysed and presented their results. Evidence of Success: A number of students had been successful in generating good research data which was evident in the increased participation of students in research platforms such as Jigyasa, Avishkar both which were inter-collegiate as well as in X-plore, an intra-collegiate research festival. Many amongst them also presented research papers in regional as well as national conferences. 1. Students from the department of Psychology presented research papers in conferences organised by the Bombay Psychologists' Association. Research papers ere also published in International Journal of Life Skills Education", as also in the "Journal of Psychology JHC". 2. Students from the department of Botany completed 4 interdisciplinary research projects, one with Haffkine Institute, one with Department of Chemistry and Life Sciences, JHC, one with Department of Department of Chemistry and Biotechnology, and one with Department of Department of Chemistry, Microbiology and Biotechnology at the centre of research, JHC. All of these were also presented at the Inter-University Avishkar Meet. 3. Department of Chemistry was successful in completing two interdisciplinary research projects , of which two were presented as posters and two were published in journals. Problems Encountered and Resources Required: Training of students to acquire the mind set posed a problem in the beginning. However once trained, the students could carry ot the work allocated on their own with guidance from mentors. Peer mentoring and mentoring by seniors also helped. The management helped in procurement of resources. Teacher mentees also helped in applying for minor research projects, of which students were made a part of.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.jaihindcollege.com/iqac-ssr.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jai Hind College envisions providing world-class global educations to its students as stated in its Vision and Mission statement. The same is reiterated in the goals underlined under autonomy, namely: • Progress in academics • Development of subject-specific career-oriented skills • Augmentation of research • Stress on interdisciplinary activity • Search of possible solutions to environmental and ecological problems All this can be made possible not only through course curriculum but by providing knowledge beyond the curriculum in the form of short-term skill-oriented courses which may be catering to achieving academic excellence, research aptitude, career-oriented skills, interdisciplinary course work and environmental consciousness. Thus, under Autonomy, every student is required to acquire 2 Additional Academic credits through the Additional Academic activities or in other words completion of the short-term courses. The nature of these activities are listed in the Autonomy Ordinances which include attending Seminars, workshops, Presenting papers, Participating in discussion clubs, debates or joining any of the short term skill development certificates Courses. Following are some of the prominent courses offered by various Departments: S.No Name of the Courses No of Hours 1 Creative Writing 20 hrs 2 Film Production 20 hrs 3 Course in Theatre 40 hrs 4 Course in Advance Communication 30 hrs 5 Course in Editing 20 hrs 6 Course in Creative Production 20 hrs 7 Course in Photography 30 hrs 8 Course in Film Apperception 30 hrs 9 Course in Digital Marketing 60 hrs 10 Course in Digital Media 20 hrs 11 Course in Cruise Tourism 20 hrs 12 Course in Wine Tourism 10

hrs 13 Course in Destination Management 20 hrs 14 Certificate Course in Entrepreneurship 25 hrs 15 Certificate Courses in Forensic Science 60 hrs 16 International Relation Level I 30 hrs 17 International Relation Level II 30 hrs 18 Indian Cultural Heritage 30 hrs 19 Life Skill Certificate Course 60 hrs 20 Computer Cyber Security 30 hrs 21 Bio Composting 15 hrs 22 Basics of Financial Markets 15 hrs 23 Social Media Marketing 30 hrs 24 Course in Astronomy 30 hrs These additional certificate courses have been introduced for skill development thereby enhancing the employability of students by bridging the gap between Industry and Academia. Skilled Resource Persons from various industries are identified and MoUs explored with professional Institutes and firms. These courses serve to add value to the degree programmes. Regular feedback is taken from students in launching such courses as per demand and requirement suggested by them. Regular revisions are also done to see the quality is maintained.

Provide the weblink of the institution
https://www.jaihindcollege.com/

8.Future Plans of Actions for Next Academic Year

The Future plans for 2020-2021 are: 1. Researchers are the backbone of academia. To cultivate research aptitude among faculty, the college plans to formulate a research policy. The objective of this policy would be to provide effective support to the faculty for conducting research, publish best papers in quality journals, provide necessary information to the faculty members for applying for Research Projects and develop collaborations within the departments and between the institute and industry. 2. We plan to start a full-time postgraduate program (M.Sc) in Big Data Analytics so that the students may gain proficiency in computational techniques and data analysis. They will attain extensive practical knowledge in Big Data Analytics and become familiar with the tools and techniques required to handle and analyze todays increasingly complex data sets in all areas of science. 3. We intend to analyze the continuous assessment with the semester-end exam. We would like to see the pass percentage in both in order to make sure it is not lopsided. 4. In view of the student progression report, we intend to generate an individual student progression report evaluation based on suggestions so that students may be able to measure his/ her progress and improve thereupon. 5. In the coming academic year, we intend to analyze the feedback on the question paper. It would provide statistics pertaining to overall performance, assessment quality, and individual questions 6. We do take feedback, but we would like to have a 360-degree institutionalized feedback mechanism to satisfy the demands of the stakeholders. 7. With a view to improving the functioning of the college, we have planned to reframe the administrative framework. We have planned to delegate the authority to more people so that the college may function more effectively.